

## COMMUNITY TOUR Application Form

We are always delighted to hear from groups interested in visiting the Airport to register your interest please complete this application form and email to [communityupdate@ltn.aero](mailto:communityupdate@ltn.aero)

Alternatively you can post your application form to: **Community Relations, London Luton Airport, Navigation House, Airport Way, Luton, Beds, LU2 9LY**

Please provide us with as much information as possible about your group to help us make your visit interesting and relevant.

Please note that Terms & Conditions apply.

**1. Please select the type of tour you are interested in arranging for your group:**

For more details with regard to the content of our tour please visit <http://www.london-lutoninthecommunity.co.uk/communitytours/>

- Airport Terminal** (30 people max including tour leader)
- Airport and its people** (20 people max including tour leader)
- General tours** (adult visitors only)

**2. Name of your organisation:**

**3. Name, email address and contact number of lead organiser:**

**4. Purpose of visit: (eg: What would you like to gain from your Airport tour?)**

**5. Names of visitors (please include age if under 16):**

*Please note the maximum people for the Airport Terminal Tour is 30 people, for the Airport and its people the maximum number of people is 20. Please note: there must be a 1:6 adult to child ratio for all visitors under 16.*

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**6. Please detail if your group has any special requirements e.g. disabilities, wheelchair access required etc**

**7. Are there any areas you are specifically looking to visit?**

**8. How does your group intend to travel to the Airport? (minibus, coach, car, train)**

*If possible please provide your vehicle registration number.*

**9. \*Proposed month and date for visit (please offer at least two possible dates):**

*Please note: London Luton Airport experiences a large volume of requests for tours, as such it is recommended you contact us at least three months in advance of your anticipated tour date to avoid disappointment.*

## **10. Terms and conditions**

High visibility jackets will be provided and must be worn by Under 16s at all times whilst on the tour.

All organisations visiting the Airport will be required to make their own travel arrangements for arriving and departing the Airport.

\*Please note that for operational reasons tours are not available in July or August

\*Please note that due to high demand on certain tours applicants may be placed on a waiting list.

For operational reasons London Luton Airport reserves the right to amend, postpone or cancel tours up until and on the date of the tour.

Some tours will require all visitors to have valid UK passports.

I confirm that I have read the Terms & Conditions of this application.

**Signed:**

**Name:**

**Date:**